



## **Learning Support Assistants**

### **Required asap to join our substitute register**

We are seeking suitably qualified and experienced Part-Time and Full-Time Learning Support Assistants required to join our substitute register. The purpose of the role is to support the learning of students with additional educational needs.

#### **Salary scale:**

- Point 11 (£14.9917 per hour) to 14 (£15.7367 per hour) pro rata

#### **Main duties/responsibilities:**

- Assist the teachers with the support and care of students with additional educational needs
- Understand the specific needs of the student(s) to be supported
- Contribute to the evaluation of Individual Education Plans/Personal Learning Plans
- Support the inclusion of students with additional educational needs in the mainstream classroom
- Support the students in moving around the College and assist with supervision during unstructured times
- Liaise closely with the SENCo and Deputy SENCo

#### **Other duties/responsibilities:**

- Adhere to the College's policies and procedures
- Establish a supportive relationship with the student(s) concerned
- Prepare and produce appropriate resources to support the student(s)
- Assist with extra-curricular and off-site activities
- Attend relevant in-service and external training

#### **Administration:**

- Assist with morning registration
- Assist the class teacher(s) and other professionals with the recording of student progress as required
- Provide regular feedback about the student(s) to the form teacher/class teacher and other staff as required

## **Criteria**

### **Essential**

The persons appointed shall have a good level of general education to include:

- 5 or more GCSE subjects at Grade C or above or equivalent, including English and Maths
- Willingness to undertake training as appropriate
- Excellent interpersonal skills
- An understanding of and commitment to integrated education

### **Desirable**

- Evidence of professional development in specific areas for additional educational needs
- NVQ II in childcare or other relevant childcare qualification
- First aid training and / or knowledge and experience of supporting students with other medical needs such as diabetes, epilepsy and allergies
- Willingness to undertake training, as appropriate
- Experience of supporting student's literacy and/or numeracy
- An interest in contributing to the extra-curricular life of the College

### **To Apply:**

Please download an application pack from our website [www.shimnaintegratedcollege.org](http://www.shimnaintegratedcollege.org) and return to Karen Maguire, the Bursar, at [kmaguire432@c2ken.net](mailto:kmaguire432@c2ken.net)

Closing Date: **Wednesday, 21 January 2026 at 1.00 p.m.**

Shortlisted candidates will be contacted by email or telephone. Interviews are expected to take place later that week.

The College is an Equal Opportunities Employer.